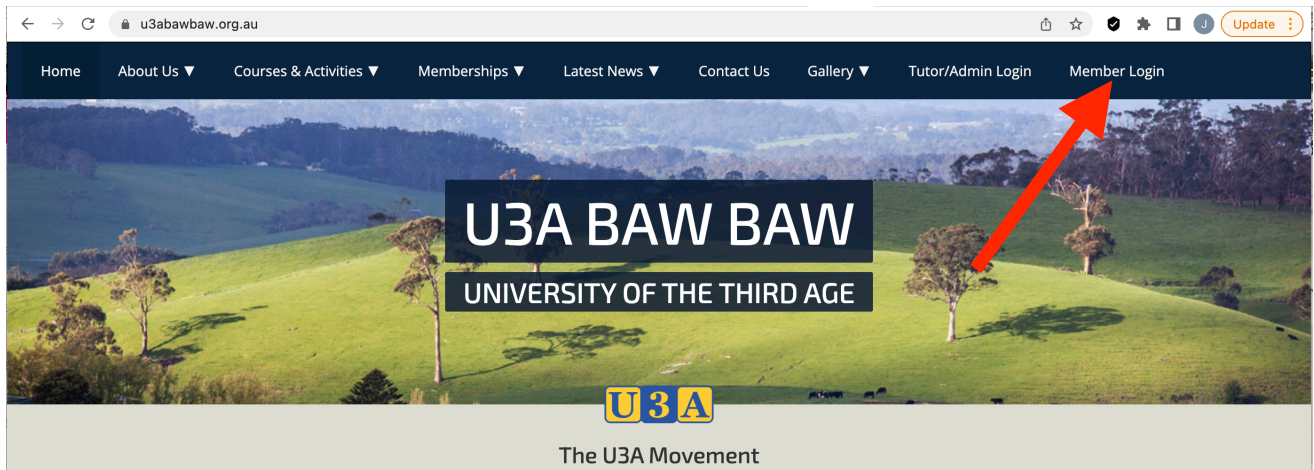


# How to register for a U3A Baw Baw course online

Open the U3A Baw Baw website using [u3abawbaw.org.au](http://u3abawbaw.org.au)

Click on 'Member Login' as indicated below.

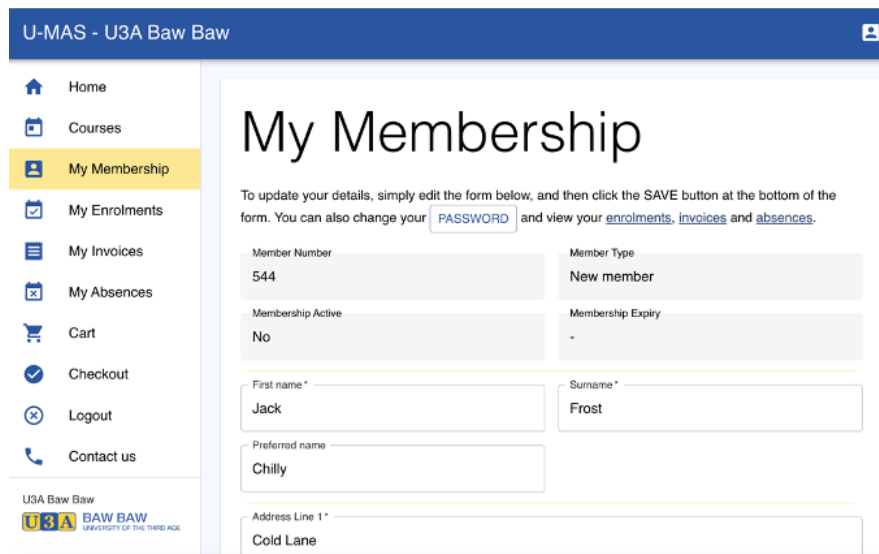


This will open a view as below

Enter your Member No. or email address and then your password and click **SUBMIT**.

*If you have forgotten any of these details please contact an UMAS Administrator being Ann Corcoran (0417 051 693) or Henry Corcoran (0417 056 004) or John Parker (0408 364 159) .*

After clicking **SUBMIT** you will see your membership details



U-MAS - U3A Baw Baw

Home Courses **My Membership** My Enrolments My Invoices My Absences Cart Checkout Logout Contact us

## My Membership

To update your details, simply edit the form below, and then click the SAVE button at the bottom of the form. You can also change your [PASSWORD](#) and view your [enrolments](#), [invoices](#) and [absences](#).

Member Number: 544 Member Type: New member

Membership Active: No Membership Expiry: -

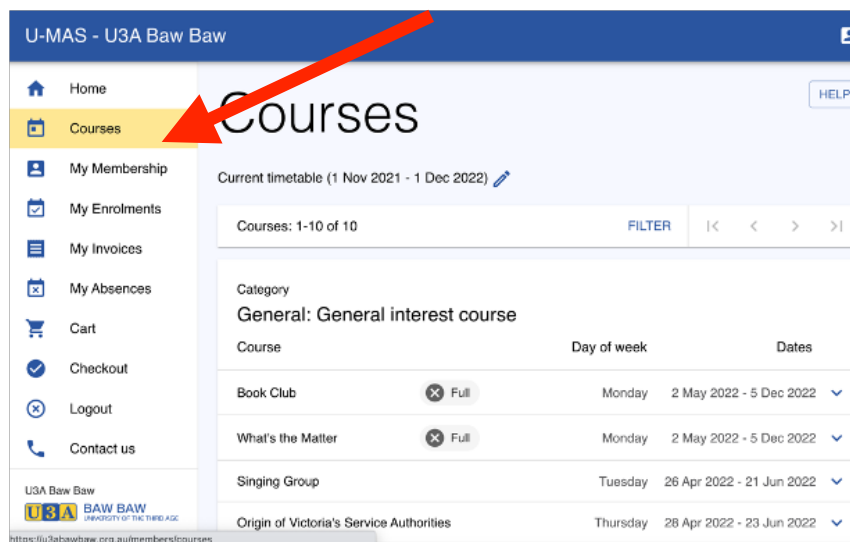
First name \*: Jack Surname \*: Frost

Preferred name: Chilly

Address Line 1 \*: Cold Lane

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In the Menu on the left hand side, click on 'Courses' as indicated below.



U-MAS - U3A Baw Baw

Home Courses **Courses** My Membership My Enrolments My Invoices My Absences Cart Checkout Logout Contact us

## Courses

Current timetable (1 Nov 2021 - 1 Dec 2022)

Courses: 1-10 of 10 FILTER |< < > >|

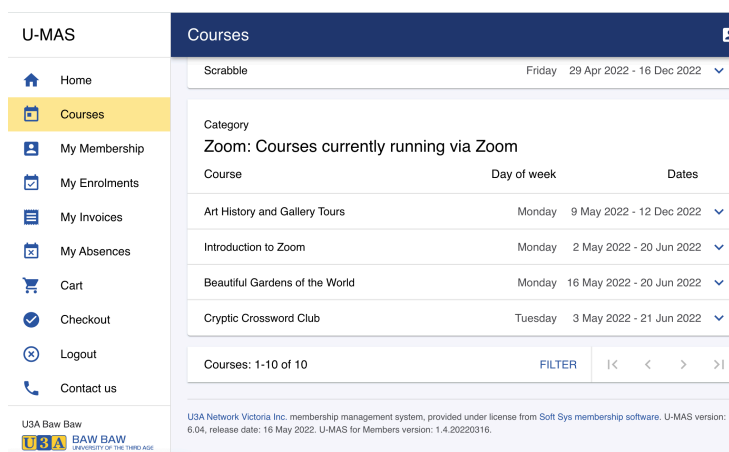
Category: General: General interest course

Course	Day of week	Dates
Book Club	Monday	2 May 2022 - 5 Dec 2022
What's the Matter	Monday	2 May 2022 - 5 Dec 2022
Singing Group	Tuesday	26 Apr 2022 - 21 Jun 2022
Origin of Victoria's Service Authorities	Thursday	26 Apr 2022 - 23 Jun 2022

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<https://u3abawbaw.org.au/members/courses>

This will open all courses under various Categories. Examples above and below



U-MAS

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## Courses

Scrabble Friday 29 Apr 2022 - 16 Dec 2022

Category: Zoom: Courses currently running via Zoom

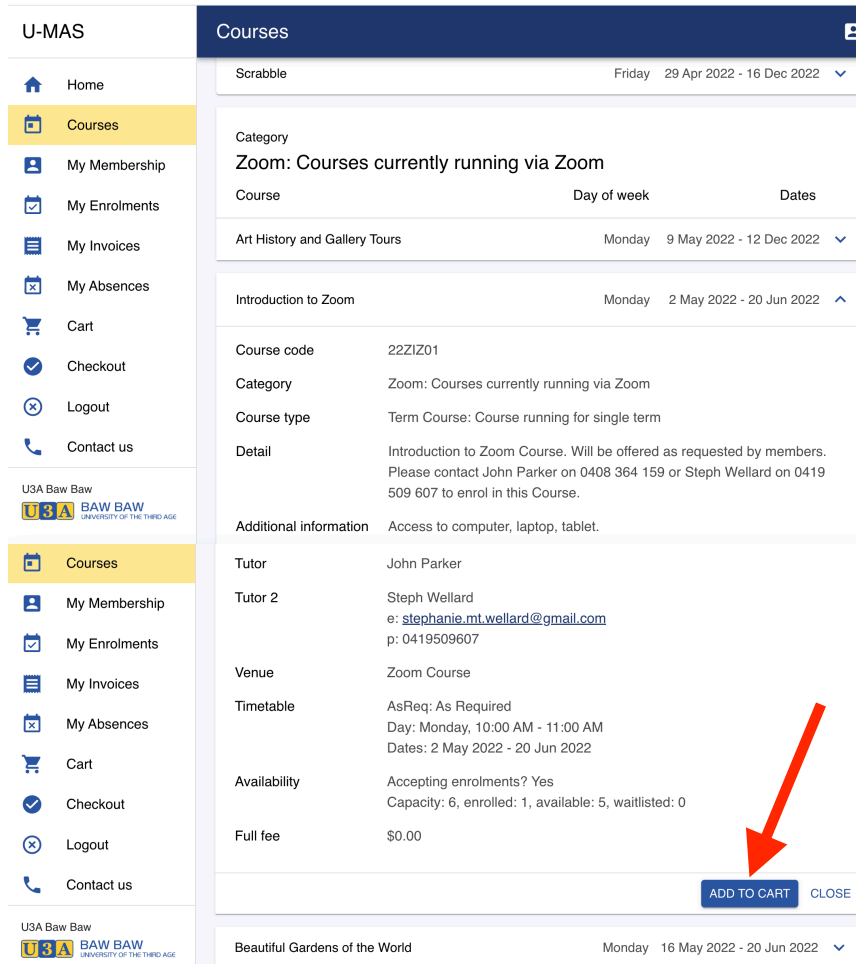
Course	Day of week	Dates
Art History and Gallery Tours	Monday	9 May 2022 - 12 Dec 2022
Introduction to Zoom	Monday	2 May 2022 - 20 Jun 2022
Beautiful Gardens of the World	Monday	16 May 2022 - 20 Jun 2022
Cryptic Crossword Club	Tuesday	3 May 2022 - 21 Jun 2022

Courses: 1-10 of 10 FILTER |< < > >|

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U3A Network Victoria Inc. membership management system, provided under license from Soft Sys membership software. U-MAS version: 6.04, release date: 16 May 2022. U-MAS for Members version: 1.4.20220316.

Click on the course you wish to attend. This will open details of that course. The example below is for joining the “Introduction to Zoom” course



The screenshot shows the U-MAS website interface. On the left is a navigation menu with options like Home, Courses, My Membership, My Enrolments, My Invoices, My Absences, Cart, Checkout, Logout, and Contact us. The 'Courses' section is highlighted. The main content area displays the details for the 'Introduction to Zoom' course. The course code is 22ZIZ01, and it is categorized as 'Zoom: Courses currently running via Zoom'. The course type is 'Term Course: Course running for single term'. The detail section states: 'Introduction to Zoom Course. Will be offered as requested by members. Please contact John Parker on 0408 364 159 or Steph Wellard on 0419 509 607 to enrol in this Course.' The additional information section mentions 'Access to computer, laptop, tablet.' The tutor is John Parker, and the tutor 2 is Steph Wellard, with contact details provided. The venue is 'Zoom Course', and the timetable is 'AsReq: As Required', 'Day: Monday, 10:00 AM - 11:00 AM', and 'Dates: 2 May 2022 - 20 Jun 2022'. The availability section indicates 'Accepting enrolments? Yes', 'Capacity: 6, enrolled: 1, available: 5, waitlisted: 0'. The full fee is \$0.00. At the bottom right of the course details, there is a blue 'ADD TO CART' button and a 'CLOSE' link. A red arrow points to the 'ADD TO CART' button.

Course	Day of week	Dates
Art History and Gallery Tours	Monday	9 May 2022 - 12 Dec 2022
Introduction to Zoom	Monday	2 May 2022 - 20 Jun 2022

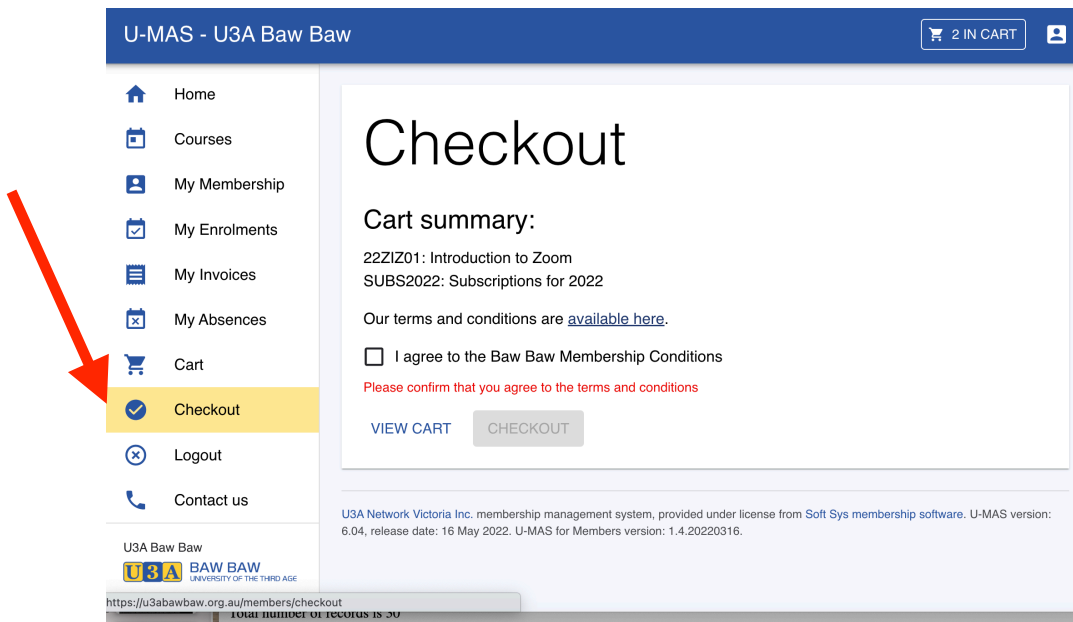
**Course code** 22ZIZ01  
**Category** Zoom: Courses currently running via Zoom  
**Course type** Term Course: Course running for single term  
**Detail** Introduction to Zoom Course. Will be offered as requested by members. Please contact John Parker on 0408 364 159 or Steph Wellard on 0419 509 607 to enrol in this Course.  
**Additional information** Access to computer, laptop, tablet.  
**Tutor** John Parker  
**Tutor 2** Steph Wellard  
e: [stephanie.mt.wellard@gmail.com](mailto:stephanie.mt.wellard@gmail.com)  
p: 0419509607  
**Venue** Zoom Course  
**Timetable** AsReq: As Required  
Day: Monday, 10:00 AM - 11:00 AM  
Dates: 2 May 2022 - 20 Jun 2022  
**Availability** Accepting enrolments? Yes  
Capacity: 6, enrolled: 1, available: 5, waitlisted: 0  
**Full fee** \$0.00

[ADD TO CART](#) [CLOSE](#)

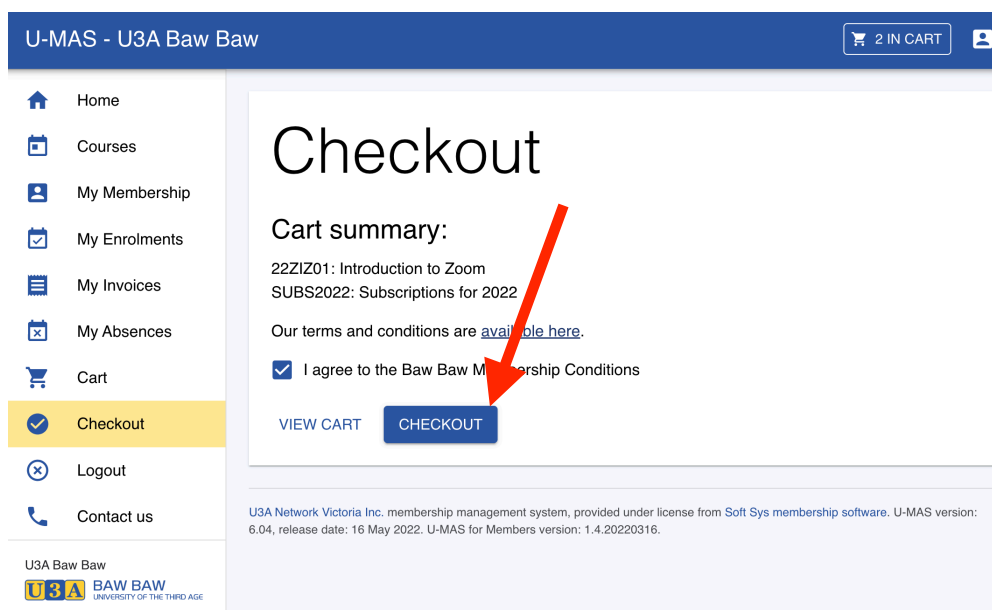
Scroll to the end of the course information where you will see “**ADD TO CART**”. Click on it.

Repeat the process if you wish to join another course by selecting another course.

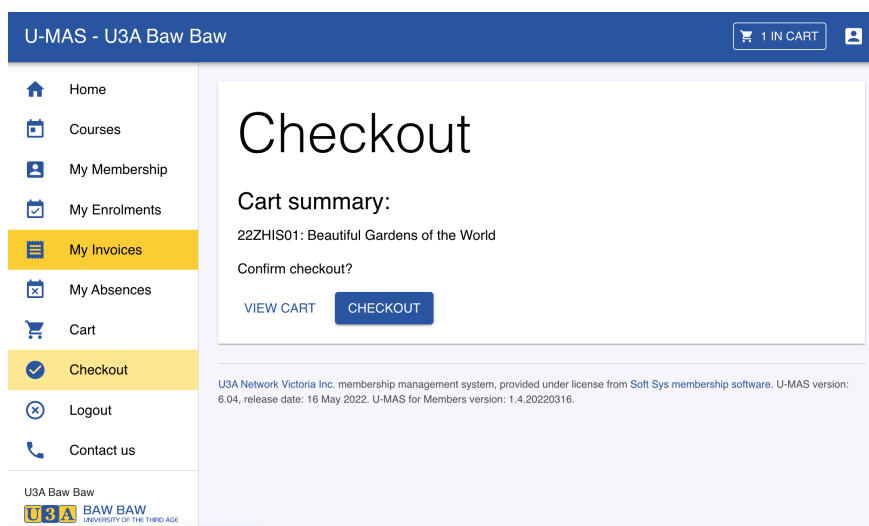
After selecting all your preferred courses click on Checkout as indicated below



After ticking the box indicating you agree to the Baw Baw Membership Conditions, click on **CHECKOUT**



Or you may get the view below without having to tick a box



If you have not paid your yearly subscription or have just joined as a member you may get this image

U-MAS

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Checkout

INVOICE

Invoice ID: 544-2127

Date: 2 Jun 2022

Bill to:  
Chilly Frost  
Member no: 544  
Cold Lane  
Drouin  
VIC 3818  
E: jrp001@dcsi.net.au

Baw Baw U3A Inc.

Incorporation: A0039458K  
ABN: 30 874 648 274  
PO Box 1320  
Warragul  
VIC 3820

Postal address:  
PO Box 1320  
Warragul  
VIC 3820

Code	Name	Start date	Status	Fee
22ZIZ01	Introduction to Zoom	2 May 2022	Enrolled	\$0.00
SUBS2022	Subscriptions for 2022	1 Jan 2022	Enrolled	\$50.00
Total				\$50.00
Paid				\$0.00
Due				\$50.00

Bank transfer:  
Bendigo Bank  
BSB: 633 000  
Acc: 146306824  
Use reference: 544-2127

Other payment methods:  
• Cheque by mail, sent to:  
Baw Baw U3A Inc.  
PO Box 1320  
Warragul  
VIC 3820  
  
If paying by cheque, please make it out  
to **Baw Baw U3A Inc.**, and write  
**Invoice ID 544-2127** on the back.

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Or this image

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Checkout

Checkout success

Total due is \$0.00.  
Checkout is complete.

DOWNLOAD PDF

INVOICE

Invoice ID: 544-2128

Date: 2 Jun 2022

Bill to:  
Chilly Frost  
Member no: 544  
Cold Lane  
Drouin  
VIC 3818  
E: jrp001@dcsi.net.au

Baw Baw U3A Inc.

Incorporation: A0039458K  
ABN: 30 874 648 274  
PO Box 1320  
Warragul  
VIC 3820

Postal address:  
PO Box 1320  
Warragul  
VIC 3820

Code	Name	Start date	Status	Fee
22ZHS01	Beautiful Gardens of the World	16 May 2022	Enrolled	\$0.00
Total				\$0.00
Paid				\$0.00
Due				\$0.00

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U3A Network Victoria Inc. membership management system, provided under license from Soft Sys membership software. U-MAS version: 6.04, release date: 16 May 2022. U-MAS for Members version: 1.4.20220316.

If you wish to see what courses you are enrolled in, click on My Enrolments as indicated below.

U-MAS

My Enrolments

Enrolments

1 Nov 2021 - 1 Dec 2022

Course	Start	End date	Actions
Introduction to Zoom 22ZIZ01	2 May 2022 10:00 AM	20 Jun 2022	<a href="#">SHOW DETAIL</a> <a href="#">REQUEST REMOVAL</a>
Beautiful Gardens of the World 22ZHIS01	16 May 2022 2:00 PM	20 Jun 2022	<a href="#">SHOW DETAIL</a> <a href="#">REQUEST REMOVAL</a>

Enrolments: 1-2 of 2

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Logout

When you have completed enrolling in all the courses you wish to participate in, please Logout as in the left hand menu.

If you need further help in enrolling in a course please contact the Lesley Anstee at [courses@u3abawbaw.org.au](mailto:courses@u3abawbaw.org.au) or on 0408 226 254